

At Habitat for Humanity of Wake County, we don't just build homes, we build communities and hope!

Our vision is a world where everyone has a decent place to live.

Since 1985; Habitat Wake has built more than 800 affordable, energy-efficient homes throughout Wake and Johnston County.

If you are seeking an opportunity that combines great experience with a passion for helping others; then Habitat Wake is offering a great career opportunity for you!

Position Overview

Reporting to the Donations Operations Supervisor, the **Donations Pickup Ambassador** is responsible for the pick-up of merchandise from donors, safely packing the merchandise in the ReStore truck/trailer, and returning to ReStore and unpacking merchandise. The **Donations Pickup Ambassador** will also work in the ReStore when needed to assist with pricing, stocking, cleaning, and maintenance.

The responsibilities of the **Donations Pickup Ambassador** include, but are not limited to:

- Pick-up donated materials at contractor, commercial or residential locations;
- Drive and operate a manual 26 ft. box truck safely;
- Screen donations to determine usability for ReStore;
- Load and pack materials to minimize damage;
- Document correspondence with donors;
- Complete all paperwork and accurately record donated items information;
- Adhere to all policies and procedures, including safety standards, of Habitat Wake; and
- Assist with merchandising, stocking, cleaning, and maintaining the ReStore sales floor

You will be successful in the **Donations Pickup Ambassador** role if you:

- Have 3 years driving experience and an excellent driving record;
- Can drive and operate a 26ft box truck safely and lift a minimum of 50 lbs. continuously;
- Have a history of providing excellent customer service;
- Have Great energy and persistence with the ability to work independently and as part of a team;
- Thrive on organization, accuracy, and efficiency; and
- Can work a Tuesday – Saturday Schedule



Habitat for Humanity®

of Wake County

Serving Wake and Johnston Counties

Why work for Habitat for Humanity of Wake County? We offer:

We are passionate about providing affordable housing; we know that to be the best we have to have the best teams. We have an amazing team of passionate residential home construction professionals that love with they do and the families that we serve. We're proud of our people, and we reward them with competitive pay, paid time off, medical, dental and vision benefits, as well as, a fun and positive work culture.

Application Process for the **Donations Pickup Ambassador** role:

- If you're ready to begin your career with a reputable and respected name in affordable housing that values its employees, apply on [Indeed](#).

Habitat for Humanity of Wake County is a drug free workplace, participates in E-Verify, conducts pre-employment screenings, and is an Equal Opportunity Employer.

Habitat for Humanity of Wake County

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